

Coordinated Entry Emergency Outreach Training

Wednesday, September 2, 2015

**Homeless Individuals:**

Each case is triaged individually and then calls are made to all Emergency (Individual) Shelters in the area. Within Catholic Social Services we have 3 emergency shelters. The Sister Rose House, a dry shelter for men, The Grace House, a dry shelter for women both located in New Bedford, and Samaritan House a dry shelter for men located in Taunton. Each day, beds are called into the main office to the Coordinated Entry staff so that open beds can be appropriated to the priorities established by the Continuum of Care in NB:

1. Chronic Homeless
2. Disabled

The point of contact for the shelters is:

**KAREN READY**

Catholic Social Services

Network Manager

Sister Rose's House, Grace House, Samaritan House

72 8th Street

New Bedford, MA 02740-6026

(508) 997-3202

**Services most requested for Homeless Individuals:**

1. **Birth Certificates:** This can be a very costly document. Often times this is done online, here is the recommended link. (Reference in folder)

<http://www.mass.gov>

2. **Picture ID's:** We recommend that if they do not have a current picture ID that they begin with a City of NB ID. The cost is minimal and sometimes with the assistance of the Dept. of Community Services, they will assist with the cost if at all possible.

Contact:

**CYNTHIA WALLQUIST**

Director

Dept. of Community Services

133 William Street

New Bedford, MA 02740

3. **Social Security Cards:**

**Replacement Card for a U.S. Born Adult**

You can replace your Social Security card for free if it is lost or stolen. However, you may not need to get a replacement card. Knowing your Social Security number is what is important. You are limited to three replacement cards in a year and 10 during your lifetime. Legal name changes and other

exceptions do not count toward these limits. For example, changes in immigration status that require card updates may not count toward these limits. Also, you may not be affected by these limits if you can prove you need the card to prevent a significant hardship.

### **Important**

You must present original documents or copies certified by the agency that issued them. We cannot accept photocopies or notarized copies. All documents must be current (not expired). We cannot accept a receipt showing you applied for the document.

What original documents do I need?

### **Citizenship**

If you have not already established your U.S. citizenship with us, we need to see proof of U.S. citizenship. We can accept only certain documents as proof of U.S. citizenship. These include a U.S. birth certificate or U.S. passport.

### **Identity**

We can accept only certain documents as proof of identity. An acceptable document must be current (not expired) and show your name, identifying information (date of birth or age) and preferably a recent photograph. For example, as proof of identity Social Security must see your:

- U.S. driver's license;
- State-issued non-driver identification card; or
- U.S. passport.

If you do not have one of these specific documents or you cannot get a replacement for one of them within 10 days, we will ask to see other documents, including:

- Employee identification card;
- School identification card;
- Health insurance card (not a Medicare card); or
- U.S. military identification card.

**Note:** We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.

## **Replacement Card for a Noncitizen Adult**

You can replace your Social Security card for free if it is lost or stolen. However, you may not need to get a replacement card, knowing your Social Security number is what's important. You are limited to three (3) replacement cards in a year and 10 during your lifetime. Legal name changes and other exceptions do not count toward these limits. Also, you may not be affected by these limits if you can prove you need the card to prevent a significant hardship.

In general, only noncitizens who have permission to work from the Department of Homeland Security (DHS) can apply for a Social Security number. If you do not have permission to work but need a Social Security number for other purposes, see "If you do not have permission to work" for further information.

### **Important**

You must present original documents or copies certified by the agency that issued them. We cannot accept photocopies or notarized copies. All documents must be current (not expired). We cannot accept a receipt showing you applied for the document.

### **What original documents do I need?**

#### **Immigration status**

To prove your U.S. immigration status, you must show us your current U.S. immigration document, such as:

- Form I-551 (Lawful Permanent Resident Card, Machine Readable Immigrant Visa);
- I-766 (Employment Authorization Document, EAD, work permit); or
- I-94 (Arrival/Departure Record) or admission stamp in the unexpired foreign passport.

If you are an F-1 or M-1 student, you also must show us your I-20 (Certificate of Eligibility for Nonimmigrant Student Status).

If you are a J-1 or J-2 exchange visitor, you must show us your DS-2019 (Certificate of Eligibility for Exchange Visitor Status).

#### **Work eligibility**

In general, only noncitizens who have permission to work from DHS can apply for a Social Security number. If you are a foreign worker, we only need to see an I-94 (Arrival/Departure Record) or admission stamp in the unexpired foreign passport showing a class of admission permitting work. Some foreign workers must show their I-766 (Employment Authorization Document, EAD, work permit) from DHS.

Student: If you are an F-1 student and eligible to work on campus, you must provide a letter from your designated school official that:

- Identifies you;
- Confirms your current school status; and
- Identifies your employer and the type of work you are, or will be, doing.

We also need to see evidence of that employment, such as a recent pay slip or a letter from your employer. Your supervisor must sign and date the letter. The letter must describe:

- Your job;
- Your employment start date;
- The number of hours you are, or will be, working; and
- Your supervisor's name and telephone number.

If you are an F-1 student authorized to work in curricular practical training (CPT), you must provide us your Form I-20 with the employment page completed and signed by your designated school official.

If you are an F-1 student and have a work permit (I-766) from DHS, you must present it.

If you are a J-1 student, student intern or international visitor, you must provide a letter from your sponsor. The letter should be on sponsor letterhead with an original signature that authorizes your employment.

If you do not have permission to work: Lawfully admitted noncitizens can get many benefits and services without a Social Security number. You do not need a number to conduct business with a bank, register for school, apply for educational tests, obtain private health insurance, apply for school lunch programs or apply for subsidized housing. You cannot get a Social Security number for the sole purpose of obtaining a driver's license.

Government benefits or services: If you do not have permission to work, you may apply for a Social Security number only if:

- A federal law requires you to provide your Social Security number to get a particular benefit or service; or
- A state or local law requires you to provide your Social Security number to get general assistance benefits for which you already have qualified.

If you need a number to meet these state or local requirements, you must bring us a letter from the government agency. It must be on letterhead stationery (no form letters or photocopies) and:

- Specifically identify you as the applicant;

- Cite the law requiring you to have a Social Security number;
- Indicate that you meet all the agency's requirements, except having the number; and
- Contain an agency contact name and telephone number.

Taxes: If you need a number for tax purposes and you are not authorized to work in the United States, you can apply for an Individual Taxpayer Identification Number from the Internal Revenue Service (IRS). Visit IRS in person or call the IRS toll-free number, 1-800-TAXFORM (1-800-829-3676), and request Form W-7 (Application for IRS Individual Taxpayer Identification Number).

If you are assigned a number for non-work purposes, you cannot use it to work. If you use it to work, we will inform DHS.

### **Identity**

Social Security will ask to see a current DHS document. Acceptable documents include:

- I-551 Permanent Resident Card;
- I-94 Arrival/Departure Record with unexpired foreign passport or admission stamp in the unexpired foreign passport; or
- I-766 Employment Authorization Document, (EAD, work permit) from DHS.

**Note:** We may use one document for two purposes. For example, we may use a DHS work permit as proof of both immigration status and identity.

### **4. City of New Bedford Street Sheets**

These resources provided by the City of NB are a wealth of information. They have identified resources like where to find meals, numbers for shelters, and where to call for help. They are available in English, Spanish and Portuguese. (Samples have been provided)

### **5. Transportation:**

Transportation is one of the biggest barriers that individuals and families face while in crisis of homelessness. We try to work with them in triage to assess and see if they have a documented disability or collect SSI or SSDI to be able to take advantage of the new rate for this population. For \$28.00 they would be able to ride the bus for the entire month as many times as they would need to. All children under 6 ride free, and children 6-11 receive a reduced fare.



# Fares SRTA Southeastern Regional Transit Authority

Copy of Bus schedule in folder

Fixed Route Fare Structure

<b>Fare Media</b>	<b>Cost</b>
Full Fare	\$1.50
Reduced Fare*	\$0.75
Transfers	1 Free**
Children under 6	Free
One Ride	\$1.50
1-Day	\$4.00
Week Pass	\$14.00
10 Ride	\$14.00
31-Day Pass	\$40.00
31-Day Student Senior and Disabled Pass	\$28.00

\*Reduced fare for Senior Citizens (ages 60+), Children ages 6-11, Registered Disabled, Medicare Recipients

\*\*One free transfer issued from an inbound trip good for an outbound trip within 90 minutes

SRTA's Boston Hospital Shuttle has a fare of \$25 roundtrip.



**All Buses are Wheelchair Accessible**



## 6. Veteran's Services

The City of New Bedford is rich with resources for their Veterans. The Veterans Service Officer is:

Christopher Gomes  
**New Bedford**  
Veterans' Services Officer  
181 Hillman Street, Building #3  
New Bedford, MA 02740  
508-991-6184  
Fax: 508-979-1736

The Veterans Transitional House located at 20 Willis Street, New Bedford, MA is also a collaborative partner that works within the community with resources and supportive services that aims to improve low-income housing and stability. There is a criteria for eligibility, and any Veteran who has served in the active duty military should contact the VTH at 508-992-5313.

Dog Tag Navigators- The seven member group is supported by VFW Post 15-31, and Leadership Southcoast Group leader Cecil Hickman, a Vietnam veteran will give veterans and their families a chance to learn more about the benefits and services available to them. For more information or resource assistance please contact Cecil at 774-400-4143.

### Notes:

